

ADMINISTRATIVE-INTERNAL USE ONLY

DDS&T-690-84
14 September 1984

MEMORANDUM FOR:

[Redacted]
Director of Training and Education

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FROM:

[Redacted]
Training Officer, DS&T

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SUBJECT:

DS&T Scientific Seminars for FY85

1. We have completed another successful year of Scientific Seminars provided by Dr. Raymond Pickholtz, President of Telecommunications Associates, Inc. This directorate continues to strongly support this seminar series.

2. In light of the above, DDS&T is currently budgeting and planning to schedule five seminar courses and four sessions on "How to Deliver a Technical Lecture". The cost per seminar is \$9,600 and \$3,600 per session. We plan to hold all seminars and sessions in Chamber of Commerce Building. Listed below are the titles of the seminars.

- Modern Digital Communications
- Data Communications and Networks
- Secure Communications-Spread Spectrum and Cryptographic Methods
- H.F. Communications Systems
- Voice and Video Encoding

3. With the approval of your staff, the administrative format will continue to parallel that of normal external training programs of OTE and I will be coordinating all administrative and logistical activities with your logistics staff.

STAT.

APPROVAL:

[Redacted]
Director of Training & Education

24 SEP 1984

Date

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